

## EASA

### **TERMS OF REFERENCE**

**TOR Nr:** 21.024a

**Issue:** Issue 3

**Date:** 8 May 2006

**Regulatory reference:** Part-21,

**Reference documents:**

**1. Subject:** Subpart J, Design Organisation Approval (DOA)

**2. Problem / Statement of issue and justification; reason for regulatory evolution (regulatory tasks):**

Compliance documents submitted by a DOA holder under the privileges of 21A.263(b) can be accepted by the Agency without further verification. However, under 21A.257(b) the Agency can challenge any findings and investigate the DOA and any sub-contractors to ensure minimum requirements are and continue to be met. The normal level of the Agency's involvement in verifying compliance will generally be dependent on the nature and complexity of the individual activity. It has therefore been suggested that changes to Part 21 and/or general guidelines (AMC/GM) be produced so that the level of the Agency's involvement can be predetermined, providing more legal certainty to the applicant and consistency regarding the level of involvement of the Agency.

Furthermore, issues regarding the approval of minor changes to aircraft flight manuals has been a recurrent problem. Privileges extended to a DOA under 21A.263(c)(4) to approve certain aircraft flight manual changes without the involvement of the Agency are inconsistent with the identification of *minor* under 21A.91. It is therefore intended to review this difficulty and modify as necessary the wording of the privilege and the guidance material associated with the procedures for the approval of documentary changes to aircraft flight manuals contained in GM 21A.263(c)(4).

**3. Objective:**

Review the issue described under 2. and come up with clear conclusions and if necessary draft NPA text for amending Part 21 and/or its AMC/GM.

**4. Specific tasks and interface issues (Deliverables):**

If new requirements are proposed a Regulatory Impact Assessment should be part of the process.

**5. Working Methods** (in addition to the applicable EASA procedures):

- Rulemaking group
- Meetings shall be held at the Agency's head office in Cologne.

**6. Time scale, milestones:**

NPA to be published 9 months after the start of the task