

European Aviation Safety Agency

DECISION N^o. 2004/4/RM OF THE EXECUTIVE DIRECTOR OF THE AGENCY

of 7 April 2004

laying down a system of reference numbers for organisation approvals

THE EXECUTIVE DIRECTOR OF THE EUROPEAN AVIATION SAFETY AGENCY,

Having regard to Regulation (EC) No 1592/2002 of 15 July 2002 on common rules in the field of civil aviation and establishing a European Aviation Safety Agency, thereafter the “Basic Regulation”, in particular Article 15(2) thereof,

Having regard to Commission Regulation (EC) No 1702/2003, of 24 September 2003, laying down implementing rules for the airworthiness and environmental certification of aircraft and related products, parts and appliances, as well as for the certification of design and production organisations¹ (hereinafter the “Certification Regulation”), in particular 21B.230(b),

Having regard to Commission Regulation (EC) No 2042/2003 of 20 November 2003 on the continuing airworthiness of aircraft and aeronautical products, parts and appliances, and on the approval of organisations and personnel involved in these tasks (hereinafter the “Maintenance Regulation”), in particular M.B.603(c) and 703(c), 145.B.25(3), 147.B.110(d) thereof,

Whereas:

- (1) The European Aviation Safety Agency (hereinafter the “Agency”) applies the organisation approval reference number system as specified in this decision when issuing and renewing organisation approvals within its areas of responsibility.
- (2) The competent authorities of the Member States should apply the organisation approval reference number system as specified by the Agency when issuing and renewing organisation approvals pursuant to the Certification and Maintenance Regulations.
- (3) The interinstitutional style guide, published by the Office for Official Publications of the European Communities, in particular Annex A6 on the order of country codes, is widely accepted and uniformly implemented by the institutions of the European Union,

¹ OJ L 243, 27.9.2003, p. 6. Due to be re-published.

HAS DECIDED:

Article 1

Organisation approval reference number system

The format of reference numbers of Design Organisation Approvals, Production Organisation Approvals, Maintenance Organisation Approvals, Continuing Airworthiness Management Organisation Approvals and Maintenance Training Organisation Approvals is laid down in Annex 1 to this Decision.

Article 2

Entry into force

This decision shall enter into force on the seventh day following its publication in the Official Publication of the Agency.

Done at Brussels, 7 April 2004.

Claude PROBST
Rule making Director on behalf
of
Patrick GOUDOU
Executive Director

ANNEX 1

ORGANISATION APPROVAL REFERENCE NUMBER SYSTEM

The reference number of the approval is structured as follows:

Example: **1 2 3**
 MS.21G.XXXX

1 When an organisation approval is issued by the competent authority of a Member State, the first designator is the code for that Member State, in accordance with the European Union interinstitutional style guide (See <http://eur-op.eu.int/code/en/en-5000500.htm>):

Austria	AT	and for the new Member States:	
Belgium	BE		
Denmark	DK	Cyprus	CY
Finland	FI	Czech Republic	CZ
France	FR	Estonia	EE
Germany	DE	Hungary	HU
Greece	EL	Latvia	LV
Ireland	IE	Lithuania	LT
Italy	IT	Malta	MT
Luxembourg	LU	Poland	PL
Netherlands	NL	Slovakia	SK
Portugal	PT	Slovenia	SI
Spain	ES		
Sweden	SE		
United Kingdom	UK		

When an organisation approval is issued by the Agency, the first designator is “EASA”

2 The second designator indicates the Part and Subpart of the relevant Certification or Maintenance Regulations on which the approval is based. The following designators should be used: **21F, 21G, 21J, MF, MG, 145 or 147**.

3 The third designator is a consecutive number assigned by the Agency or the competent authority when issuing the approval. This consecutive number may never be re-used when an organisation approval has been surrendered or revoked. The number of digits is to be determined by the Agency or the competent authority (the number of digits in the above example is arbitrarily chosen). The use of letters in the number, to identify for example local offices, is possible.