EASA
European Union Aviation Safety Agency

FAQ n.20108

FAQs:

Applications, Design Organisations

Question:

What are the expectations of the Agency in respect to the numbers and experience of the staff of a design organisation?

Answer:

Requirement 21.A.245(a) and associated GM no. 1 applies. Design organisations should have a documented system to select personnel based on minimum knowledge and experience requirements defined for each technical role, complemented by training programs identified for each role and adapted to single individuals, which are periodically reviewed, taking into consideration the state of the art and new experience. The design assurance system should also allow the organisation to demonstrate that the numbers of skilled personnel is sufficient to carry out all planned design and compliance demonstration activities in compliance with the approved procedures. Project estimated hours workloads versus capacity and Gantt charts for planning are typical tools used to show compliance with the relevant Part-21 requirements.

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Link:

https://www.easa.europa.eu/en/faq/20108