

FAQs:

A - General, Fees & Charges — FAQ

Question:

A.10 - What reference should I include with my bank transfer?

Answer:

You should indicate only the document number shown on the invoice. EASA invoices feature the word "Invoice" in the title and an eight-digit document invoice number starting with the digits '90'. It is very important to use the correct reference - if you do not provide the invoice number or a payment advice - EASA shall be obliged to return the payment to you, at your expense.

Please remember that EASA does not accept cash, cheques and credit card payments nor payments in currencies other than Euro. Only wire transfers in EURO are acceptable means of payment.

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Link:

https://www.easa.europa.eu/de/faq/19302