

## D - Services of the Agency

### D.1 - Which tasks are considered as services?

#### Answer

The following tasks are defined as services and subject to flat charges or charged on an hourly basis:

- Validation support (acceptance of EASA certification by foreign authorities) (CSV),
- EASA acceptance of Maintenance Review Board reports (MRB)
- EASA Acceptance of Operational Evaluation Board Reports (OEB),
- Administrative re-issuance of documents,
- ECoA
- Services not mentioned specifically in the Annex, such as Technical Advice Contract.

Pursuant to Article 14 of the [Implementing Regulation 2019/2153](#), Services not charged by the hour:

- Publications,
- Technical training, as detailed in Part IIa of the Annex to the [Implementing Regulation 2019/2153](#).

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#### Link:

<https://www.easa.europa.eu/cs/faq/19341>

### D.2 - What is the applicable hourly rate for services charged on an hourly basis?

#### Answer

The hourly basis charges for services are based on the real costs of the Agency and on the number of hours spent. This type of services are charged at the hourly rate i.a.w. Chapter III of the [Implementing Regulation 2019/2153](#) and Parts II and IIa of its Annex.

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### **D.3 - When do I have to pay for Services?**

**Answer**

- In general, the invoicing of charges on an hourly basis takes place each quarter, once information regarding the number of performed working hours becomes available to the Agency and/or when the service is closed.
- The invoicing of flat charges takes place in advance upon receipt of the application. For particular task such as MRB flat charges shall be charged on an annual basis until the completion of the task.
- In certain circumstances payment is required before the project can start or continue, in which case an invoice based on the estimated number of working hours is issued.  
Training services are invoiced as soon as the data becomes available.

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