

European Aviation Safety Agency

**DECISION N° 2005/05/E
OF THE EXECUTIVE DIRECTOR OF THE AGENCY**

of 9 May 2005

on the Secretariat of Management Board Meetings

THE EXECUTIVE DIRECTOR OF THE EUROPEAN AVIATION SAFETY AGENCY

Having regard to the Regulation (EC) No 1592/2002 of the European Parliament and of the Council of 15 July 2002 on common rules in the field of civil aviation and establishing a European Aviation Safety Agency¹ (hereinafter referred to as "the Basic Regulation"),

Having regard to the Rules of Procedures of the Management Board as adopted by the Management Board in their Decision EASA MB/3/2002,

Whereas:

- (1) According to Article 27(6) of the Basic Regulation, the Agency shall provide the secretariat for the Management Board,
- (2) According to Article 29(3)(e) of the Basic Regulation, the Executive Director is entitled to take all administrative measures, including the adoption of internal administrative instructions, to ensure the good functioning of the Agency,

HAS DECIDED AS FOLLOWS:

Article 1

The Secretariat of the Management Board of the Agency shall be provided in accordance with the procedures annexed to this decision.

Done in Cologne, 9 May 2005

P. GOUDOU

¹ OJ L 240, 7.9.2002, p. 1.