

# FAQ – Frequently Asked Questions

## **1) I cannot insert any record in the MARIA database.**

Downloading the MARIA file, the computer could save the file as “read only”, preventing the insertion of data and the use of the database.

If necessary, right-click on the file (before opening it), select “Properties” and uncheck the “Read only” box.

## **2) I cannot open the file with my Office software.**

There are different free Office suites available, e.g. NeoOffice, LibreOffice, OpenOffice. Be sure to use the Apache OpenOffice (<http://www.openoffice.org/download/index.html>).

## **3) The reports do not show all the records.**

Each Hazardous Event must have at least one linked Cause and one linked Consequence entry in order to have a correct list output. Likewise, each Cause and each Consequence entry must have at least one linked barrier.

It is suggested to create a Cause, Consequence and Barriers entry, like “00 – No Entry” to be used in case of no operative entry.