



## Exemption – Guidance Material

### Guidance on Exemptions in accordance to ICAO Annex 18

Issue no.: 1

(valid until further notice)

Date: 10.06.2022

Author EASA's Dangerous Goods Expert Group, Sub-group of authorities

FS2 Focal point: Lia CALLEJA BARCENA / Dangerous Goods Expert

Reviewed: Micaela VERISSIMO / Section Manager - Air Operations Standards

Approved: Eduard CIOFU / Head of Department - Air Operations & Aerodromes

## Contents

<b><i>Exemption – Guidance Material</i></b> .....	<b>1</b>
Revision record .....	2
Change Revision Summary.....	2
1. General.....	3
2. States that set in force the common process .....	3
3. General process.....	3
4. National administrative practices .....	4

## Revision record

Issue	Date of issue	Summary of changes
01		Initial issue

## Change Revision Summary

Paragraph no.	Description of change

## 1. General

The present guidance material is related to the exemption to be granted according to ICAO Annex 18 and Technical Instructions for the Safe Transport of dangerous goods by air (Doc 9284) Part 1,1.1.3.

The aim is to provide applicants with practical information about

- the common process shared by the EASA Member States identified hereafter, and
- national administrative practices.

## 2. States that set in force the common process

BELGIUM  
CROATIA  
ESTONIA  
FRANCE  
GERMANY  
LITHUANIA  
LUXEMBOURG  
NORWAY  
SWEDEN  
SWITZERLAND

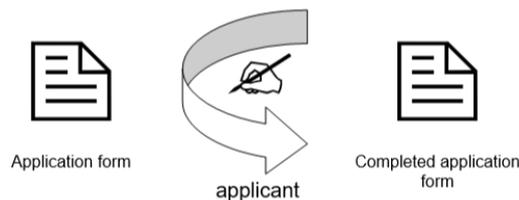
## 3. General process

As States of origin, transit, overflight and/or destination, the above mentioned EASA Member States use the same application form published in their website.

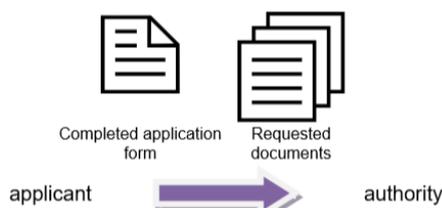


Application form

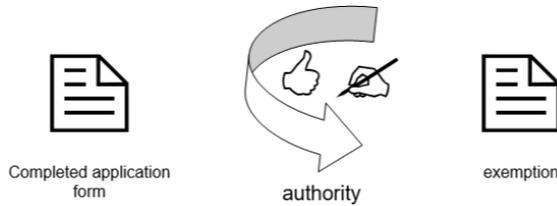
This application form must be completed by the applicant (air operator or its representative) and sent to the authority of the concerned States.



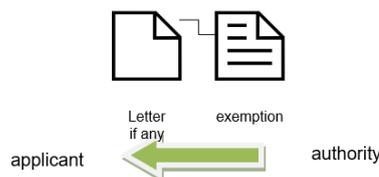
In addition to the completed application form, the applicant must provide the competent authorities with a package of documents listed in Appendix II of the form.



After reception of the completed application form plus the set of requested documents, and subject to positive check and analysis, the authority references, dates and signs the application form, the form becoming the exemption itself.



The authority provides the applicant with the exemption.



## 4. National administrative practices

The safety conditions attached to exemption (see application form and its Appendix I) are harmonized. However, some administrative practices may be different from one authority to another. These national administrative practices are addressed below.

### BELGIUM

---

#### **B0 – Authority in charge of granting the exemption**

FPS Mobility and Transport, Belgian Civil Aviation Authority

#### **B1 – Website**

<https://mobilier.belgium.be/fr/aviation/securite/marchandises-dangereuses/demander-une-approbation-ou-derogation>

#### **B2 – Fees**

To be completed

#### **B3 – Transmission of electronic documents**

The form duly completed and the required documents have to be submitted by e-mail ([bcaa.dangerousgoods@mobilier.fgov.be](mailto:bcaa.dangerousgoods@mobilier.fgov.be) (link sends e-mail)) not later than 5 working days prior to the proposed date of operation.

### CROATIA

---

#### **HRO – Authority in charge of granting the exemption**

Croatian Civil Aviation Agency

#### **HR1 – Website**

<https://www.ccaa.hr/en/exemption-17312>

#### **HR2 – Fees**

No fees

**HR3 – Transmission of electronic documents**

Duly completed form (Form V1.1) and required documents must be lodged to Croatian Civil Aviation Agency (CCAA) by e-mail (ante.juric@ccaa.hr) at least ten days prior to the proposed flight.

---

**ESTONIA**

**E0 – Authority in charge of granting the exemption**

Estonian Civil Aviation Administration

**E1 – Website**

<https://www.ecaa.ee/et> (Form V1.1 is forwarded after first contact and will be uploaded to the website soon)

**E2 – Fees**

No fees

**E3 – Transmission of electronic documents**

The form duly completed and the required documents must be submitted by e-mail [ecaa@ecaa.ee](mailto:ecaa@ecaa.ee) as soon as possible and at least 10 days before the proposed date of operation.

---

**FRANCE**

**F0 – Authority in charge of granting the exemption**

Direction générale de l'aviation civile (DGAC), Direction de la sécurité de l'aviation civile (DSAC)

**F1 – Website**

<https://www.ecologique-solidaire.gouv.fr/transport-marchandises-dangereuses-voie-aerienne>

**F2 – Fees**

For each application related to the carriage of Class 1 dangerous goods requiring an exemption (and for each flight), a fee of 1000 € is due in accordance with article 5 of the decree of 28/12/2005 relating to fees for services provided by France for the safety and security of civil aviation.

The payment is requested to be done at the stage of application.

Payment may be performed online: <https://redevances.dcs.aviation-civile.gouv.fr/marchandises.html>.

Copy of the invoice must be provided by the applicant, in addition to the documents listed in Appendix II of the application form.

**F3 – Transmission of electronic documents**

The application form and a guidance material are available on the website page mentioned in F1.

In order to secure transmission of electronic documents between applicant and DGAC/DSAC, a secured container has to be used.

The container, valid for a one year period, is provided on the website page mentioned in F1.

The use of the container requests the app zed!free to be downloaded: <https://www.primx.eu/fr/zed-free/>

Password will be sent to the applicant by specific way.

The whole documents in the container has to be sent to: [dsac-dangerous-goods-bf@aviation-civile.gouv.fr](mailto:dsac-dangerous-goods-bf@aviation-civile.gouv.fr)

---

**GERMANY**

**G0 – Authority in charge of granting the exemption**



Lufffahrt-Bundesamt (LBA)  
Referat B3  
Sachgebiet Gefahrgut  
Kelsterbacher Straße 23  
D-65479 Raunheim

**G1 – Website**

[https://www.lba.de/DE/Betrieb/Gefahrgut/Gefahrgut\\_node.html](https://www.lba.de/DE/Betrieb/Gefahrgut/Gefahrgut_node.html)

**G2 – Fees**

No Fees

**G3 – Transmission of electronic documents**

The form duly completed and the required documents have to be submitted by fax and email. The application must be sent by fax to the following number: +49 531 2355-3398 and all other requested documents shall be sent by e-mail to: [gefahrgut@lba.de](mailto:gefahrgut@lba.de) not later than 5 working days prior to the proposed date of operation.

---

**LITHUANIA**

**LT0 – Authority in charge of granting the exemption**

Lithuanian Transport Safety Administration (in some cases Lithuanian Air Force)

**LT1 – Website**

<https://ltsa.lrv.lt/en>

**LT2 – Fees**

No fees

**LT3 – Transmission of electronic documents**

The form duly completed and the required documents must be submitted by e-mail: [ltsa@ltsa.lrv.lt](mailto:ltsa@ltsa.lrv.lt)

---

**LUXEMBOURG**

**LX0 – Authority in charge of granting the exemption**

The Direction de l'Aviation Civile (except for radioactive material)

**LX1 – Website**

<https://dac.gouvernement.lu/en/administration/departements/operations-aeriennes/marchandises-dangereuses.html>

**LX2 – Fees**

The fees for DG exemption are defined in the article 19 (2) of the “Règlement Grand Ducal” dated 19-Nov-2019<sup>1</sup>.

**LX3 – Transmission of electronic documents**

The form duly completed and the required documents have to be submitted by e-mail to [ops@av.etat.lu](mailto:ops@av.etat.lu).

---

1

<http://legilux.public.lu/eli/etat/leg/rgd/2019/11/19/a801/jo#:~:text=V1.9.7%20%2D%20202010071413-,R%C3%A8glement%20grand%20ducal%20du%2019%20novembre%202019%20instituant%20la%20perception,a%C3%A9ronefs%20et%20des%20op%C3%A9rations%20a%C3%A9riennes>

## NORWAY

---

**NOR0 – Authority in charge of granting the exemption**

Civil Aviation Authority – Norway

**NOR1 - Website**

In process

**NOR2 – Fees**

NOK 5780, cf “Gebyrforskriften §25”

**NOR3 – Transmission of electronic documents**

The form duly completed and the required documents have to be submitted by e-mail to [postmottak@caa.no](mailto:postmottak@caa.no)

## SWEDEN

---

**SWE0 – Authority in charge of granting the exemption**

The Swedish Transport Agency

**SWE1 – Website**

<https://transportstyrelsen.se/en/aviation/Air-operators/General-information---Dangerous-Goods-/Transport-of-forbidden-dangerous-goods/>

**SWE2 – Fees**

For each application related to dangerous goods that needs an exemption, a fee will be charged.

**SWE3 – Transmission of electronic documents**

Send the application to [dgrbyair@transportstyrelsen.se](mailto:dgrbyair@transportstyrelsen.se).

## SWITZERLAND

---

**SWI 0 – Authority in charge of granting the exemption**

Federal Office of Civil Aviation (FOCA)  
Federal Department of  
the Environment, Transport, Energy and Communications DETEC  
Federal Office of Civil Aviation FOCA  
Safety Division - Flight Operations – SBOC  
P.O. Box  
CH - 8058 Zurich Airport

**SWI1 – Website**

<https://www.bazl.admin.ch/bazl/en/home/flugbetrieb/dangerous-goods.html>

**SWI2 – Fees**

CHF 300.—according to Swiss Ordinance, sr 748.112.11, Art. 38 1 b.  
<https://www.admin.ch/opc/de/classified-compilation/20071517/index.html>

**SWI3 – Transmission of electronic documents**

[dangerousgoods@bazl.admin.ch](mailto:dangerousgoods@bazl.admin.ch)